

**EXHIBIT E.**

**(State Chapter, Area Committee or Advisory Council Name)**

**BUDGET FOR** \_\_\_\_\_ **QUARTER** \_\_\_\_\_  
(Quarter) (Year)

**INCOME**

|                                |       |
|--------------------------------|-------|
| Contributions                  |       |
| Churches                       | _____ |
| Corporations                   | _____ |
| Team Members                   | _____ |
| Friends of Kairos/Individuals  | _____ |
| Fund Raising                   | _____ |
| Sale of Merchandise            | _____ |
| Interest from Savings/Checking | _____ |
| Other (Describe) _____         | _____ |
| <b>TOTAL INCOME</b>            | _____ |

**EXPENSES**

|                        |       |
|------------------------|-------|
| Affiliation Fee        |       |
| National               | _____ |
| State/Area Committee   | _____ |
| Administrative         |       |
| Supplies               | _____ |
| Bank Service Charges   | _____ |
| Fund Raising Expenses  | _____ |
| Postage                | _____ |
| Printing/Copies        | _____ |
| PO Box Rental          | _____ |
| Storage Space Rental   | _____ |
| Other (Describe) _____ | _____ |
|                        | _____ |

BUDGET FOR \_\_\_\_\_ QUARTER \_\_\_\_\_  
(Quarter) (Year)

Weekend Expenses:

- Audit Fee \_\_\_\_\_
- Meals/Food Stuffs \_\_\_\_\_
- Team Meeting Snacks \_\_\_\_\_
- Crosses \_\_\_\_\_
- Dissolvable Paper \_\_\_\_\_
- EZRA \_\_\_\_\_
- Freedom Guides \_\_\_\_\_
- Grouping Cards \_\_\_\_\_
- Manuals \_\_\_\_\_
- Badges \_\_\_\_\_
- Agape Supplies \_\_\_\_\_
- Table Supplies \_\_\_\_\_
- Equipment/Vehicle Rent \_\_\_\_\_
- Housing/Facility Rent \_\_\_\_\_
- Pictures \_\_\_\_\_
- Flowers (KO only) \_\_\_\_\_
- Guest Support (KO only) \_\_\_\_\_
- Paper Products/Supplies \_\_\_\_\_
- Other (Describe) \_\_\_\_\_
- \_\_\_\_\_

Non Weekend Expenses:

- 2-Day Retreats Expenses \_\_\_\_\_
- State Chapter Committee Meetings Expense \_\_\_\_\_
- Area Committee Meeting Expense \_\_\_\_\_
- Advisory Council Meeting Expense \_\_\_\_\_
- Summer Conference Expense \_\_\_\_\_
- Advanced Training Expense \_\_\_\_\_
- Other (Describe) \_\_\_\_\_
- \_\_\_\_\_

**TOTAL EXPENSES** \_\_\_\_\_

**NOTES:** (Explanation of items that require it.)

**POTENTIAL CHALLENGES:** (Comments on assumptions that might negatively affect outcome.)

**RECOMMENDATIONS:**